



1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

SHOW INFORMATION

Rt 66 Marathon - Health & Fitness Expo 2016

Cox Business Center, Tulsa
 November 18-19, 2016

Official Service Contractor

Event 1 Productions, Inc.
 1601 S. 129th W. Ave.
 Sand Springs, OK 74063
 Phone: 918-245-8006
 Fax: 918-245-8007
 Online: www.event1inc.net

Show Location

Cox Business Center
 100 Civic Center
 Tulsa, OK 74103

Show Information

Backwall Drape: Blue & Red
 Sidewall Drape: Blue & Red
 Table Skirting: Blue & Red

Single Booth Package (10'X10')

8' Back Drape and 3' Siderail
 1-6' Skirted Table
 2-Folding Chairs
 1-Wastebasket
 1-ID Sign (7'X40")

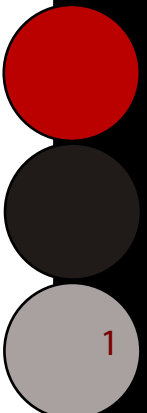
NOTE: Electricity is not provided with your booth package. If you need electricity please see p. 9 in this packet to order electricity. The venue is not carpeted. Please refer to p. 8 for carpet rental information.

IMPORTANT DATES & TIMES:

***All dates are for 2016, unless otherwise noted. All times are Central Standard Time.
 Be sure to check all order forms for additional information and deadlines:***

| | | |
|---|-------------------------|-------------------------|
| Discount Deadline (for orders received w/ payment): | Friday, Nov 4 | by 4:30 PM (CST) |
| Advance Shipments may begin arriving at Warehouse: | Monday, Oct 17 | |
| Advance Shipments will be accepted until: | Monday, Nov 14 | by 4:30pm (CST) |
| Direct Shipments to Exhibit Site will ONLY be accepted: | Nov 16-17 | 9:00am - 5:00pm |
| Exhibitor Installation: | Thursday, Nov 17 | 12:00pm - 8:00pm |
| | Friday, Nov 18 | 8:30am - 10:30pm |
| Show Dates / Times: | Friday, Nov 18 | 11:00am - 8:00pm |
| | Saturday, Nov 19 | 9:00am - 6:00pm |
| Exhibitor Dismantle: | Saturday, Nov 19 | 6:00pm - 10:00pm |

Exhibitors using a non-official carrier will need to make their own arrangements for pickup. Please make sure that a company representative will be on-site to oversee the outbound shipment of your display and products. All exhibitor freight must be removed by 8:00 PM on Saturday, Nov 19 or it will be forced out through a common parcel carrier to the exhibiting company within 10 business days.





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

SHOW INFORMATION

Shipping Addresses

Advance Shipments to Warehouse

Company Name & Booth #

Rt 66 Marathon Expo 2016
C/O Event 1 Productions, Inc.
Event 1 Productions
1601 S 129th W Ave
Sand Springs, OK 74063

Shipments should arrive between:

Oct 17 - Nov 14 by 4:30 PM (CST)

Direct Shipments

To Exhibit Site & for Pick-Up

Company Name & Booth #

Rt 66 Marathon Expo 2016
C/O Event 1 Productions, Inc.
Cox Business Center
100 Civic Center
Tulsa, OK 74103

Shipments will be accepted only on:

Nov 16-17 from 9:00 AM to 5:00 PM (CST)

Shipment Pickups will be accepted until:

Nov 19 from 6:00 PM to 8:00 PM

All freight that is being delivered directly to the Cox Business Center must be received on Nov 16-17 from 9:00 AM to 5:00 PM. All freight deliveries sent directly to the facility will be received by Event 1 Productions, Inc. and are subject to Event 1 Productions, Inc. freight handling charges regardless of the consignee, as Event 1 Productions, Inc. is the official show contractor. If your freight arrives at the facility prior to the published freight receiving dates, it will not be accepted. All Freight into the Rt 66 Marathon - Health & Fitness Expo will require a material handling and payment form on file before arriving on show site as well as before freight will be released to exhibitors.

If you need any further assistance or have questions regarding your booth display needs, signs and banners, or other items needed that are not listed within the vendor packet please contact:

Scott Cutten, Exhibit Sales Manager

918-245-8006

918-695-5722

scutten@event1inc.net

Lee Martin, Executive Director

918-245-8006

918-691-2458

lee.martin@event1inc.net

We look forward to the opportunity to serve you and help ORGANIZATION'S NAME make this year's event a great success!

Sincerely,

Corbin H. Potter

Director of Convention Services
Event 1 Productions, Inc.



1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

TABLE OF CONTENTS

Event 1 Productions is committed to helping each exhibitor have a successful experience...

VENDOR PACKET CONTENTS

| | |
|---|-----------|
| Standard Booth Furniture | 4 |
| Premium Booth Furniture | 6 |
| Quality Rental Carpet | 8 |
| Electrical Services | 9 |
| Internet Services | 11 |
| Professional Booth Cleaning Services | 12 |
| Audio/Visual Services | 13 |
| Material Freight Handling / Drayage Services | 14 |
| Setup & Teardown Labor Rates | 18 |
| Official & 3rd Party Contractor Forms | 19 |
| Sign Hanging Labor Rates | 21 |
| Forklift Service and Rates | 22 |
| Graphics, Banners, & Signage | 23 |
| Exhibit Displays for Rent | 25 |
| NEW EVENT 1 STORE - for all your display needs | 27 |
| Payment Page | 28 |



1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

STANDARD BOOTH FURNITURE



Standard & Counter High Skirted Tables



Padded Arm Chair



Folding Chair

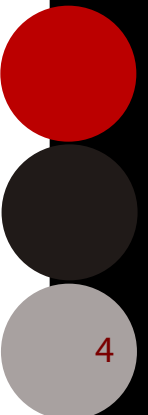


30" Lowboy & Highboy Tables



Standard Counter High Stool

*Other styles available.
Styles may vary due to availability.
Payment information on following page.*





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

STANDARD BOOTH FURNITURE

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

| Item Description | Discount Rate | Standard Rate | Quantity | Total |
|--|---------------|--------------------------|----------|-------|
| Padded Arm Chair | \$35.00 | \$43.75 | _____ | _____ |
| Standard Counter High Stool | \$45.00 | \$56.25 | _____ | _____ |
| Premium Folding Chairs (Black) | \$10.00 | \$12.50 | _____ | _____ |
| Wastebaskets | \$10.00 | \$12.50 | _____ | _____ |
| 4' Table - Non-Skirted | \$50.00 | \$62.50 | _____ | _____ |
| 4' Table - Skirted | \$65.00 | \$81.25 | _____ | _____ |
| 6' Table - Non-Skirted | \$60.00 | \$75.00 | _____ | _____ |
| 6' Table - Skirted | \$75.00 | \$93.75 | _____ | _____ |
| 8' Table - Non-Skirted | \$70.00 | \$87.50 | _____ | _____ |
| 8' Table - Skirted | \$85.00 | \$106.25 | _____ | _____ |
| Convert Provided Table to Counter Height | \$35.00 | \$43.75 | _____ | _____ |
| 4' Counter High Table - Non-Skirted | \$60.00 | \$75.00 | _____ | _____ |
| 4' Counter High Table - Skirted | \$75.00 | \$93.75 | _____ | _____ |
| 6' Counter High Table - Non-Skirted | \$70.00 | \$87.50 | _____ | _____ |
| 6' Counter High Table - Skirted | \$85.00 | \$106.25 | _____ | _____ |
| 8' Counter High Table - Non-Skirted | \$80.00 | \$100.00 | _____ | _____ |
| 8' Counter High Table - Skirted | \$95.00 | \$118.75 | _____ | _____ |
| 60" Round with Linen | \$75.00 | \$93.75 | _____ | _____ |
| 30" Lowboy Round with Linen | \$55.00 | \$68.75 | _____ | _____ |
| 30" Highboy Round with Linen | \$75.00 | \$93.75 | _____ | _____ |
| Extra Table Skirts (Standard Size) | \$30.00 | \$37.50 | _____ | _____ |
| Extra Table Skirts (Counter Size) | \$40.00 | \$50.00 | _____ | _____ |
| Additional 3' Pipe & Drape | N/A | \$3.00 (per linear foot) | _____ | _____ |
| Additional 8' Pipe & Drape | N/A | \$3.00 (per linear foot) | _____ | _____ |
| Additional 16' Pipe & Drape | N/A | \$3.00 (per linear foot) | _____ | _____ |

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|----------------------------------|-------|
| Sub-Total | _____ |
| Sales Tax (8.517%) | _____ |
| Fuel Surcharge (4% of Sub-Total) | _____ |
| TOTAL DUE | _____ |





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

PREMIUM BOOTH FURNITURE

Black Leather Chair



Black Leather Loveseat



Literature Rack



Black Leather Couch



"Z" Rack

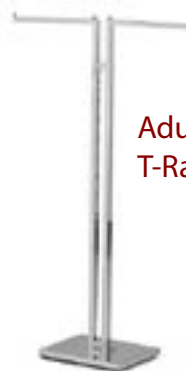
Black 6'x2'
Gridwall



Presentation Board



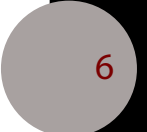
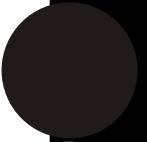
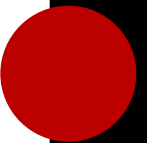
Silver Octanorm Counter
Plain or w/ Custom Graphics



Adustable
T-Rack



Oasis
Bag Holder





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

PREMIUM BOOTH FURNITURE

PAYMENT INFORMATION

| | |
|--|-------------------------------|
| Show Name <u>Rt 66 Marathon - Health & Fitness Expo</u> | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

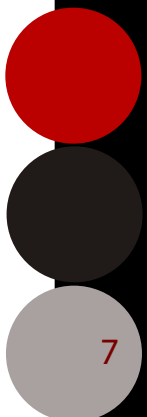
| Item Description | Discount Rate | Standard Rate | Quantity | Total |
|--|---------------|---------------|----------|-------|
| Black Leather Couch | \$400.00 | \$500.00 | _____ | _____ |
| Black Leather Loveseat | \$300.00 | \$375.00 | _____ | _____ |
| Black Leather Chair | \$150.00 | \$187.50 | _____ | _____ |
| Premium Counter High Stool | \$65.00 | \$81.25 | _____ | _____ |
| Coffee Table | \$65.00 | \$81.25 | _____ | _____ |
| End Table | \$45.00 | \$56.25 | _____ | _____ |
| 8.5"x11" Literature Rack | \$65.00 | \$81.25 | _____ | _____ |
| 8'W x 4' H Presentation Board | \$150.00 | \$187.50 | _____ | _____ |
| Company Logo on Vendor ID Sign* | \$15.00 | \$18.75 | _____ | _____ |
| Black 6' H x 2' W Gridwall | \$75.00 | \$93.75 | _____ | _____ |
| "Z" Rack | \$25.00 | \$31.25 | _____ | _____ |
| OctaCounter with Rear Shelving & Locking Cabinet Doors | \$300.00 | \$375.00 | _____ | _____ |
| OctaCounter with Rear Shelving Only | \$250.00 | \$312.50 | _____ | _____ |
| 30"x33" Custom Graphics for OctaCounter | \$65.00 | \$81.25 | _____ | _____ |
| Adjustable T-Rack | \$65.00 | \$81.25 | _____ | _____ |
| Oasis Bag Holder Rack | \$50.00 | \$62.50 | _____ | _____ |

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|----------------------------------|-------|
| Sub-Total | _____ |
| Sales Tax (8.517%) | _____ |
| Fuel Surcharge (4% of Sub-Total) | _____ |
| TOTAL DUE | _____ |





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

QUALITY RENTAL CARPET

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

Please be sure to indicate your carpet color choice. The color choices are coordinated with the event colors. Vendors are encouraged to stay within those colors.

NOTES: - If you will require extension cords to be run under the carpet and booth padding, an electrical layout will be required.

_____ Run extension cord under my carpet.

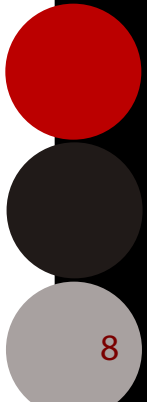
| Carpet Options | Star Color Option | | Discount Rate | Standard Rate | Total |
|----------------------------------|-------------------|--|---------------|---------------|-------|
| 10' x 10' Carpeting | Black | | \$85.00 | \$103.75 | _____ |
| 10' x 10' Carpet Padding | Black | | \$45.00 | \$56.25 | _____ |
| 10' x 10' Visqueen Plastic Cover | Black | | \$37.50 | \$46.88 | _____ |
| | | | | | |
| 10' x 20' Carpeting | Black | | \$170.00 | \$207.50 | _____ |
| 10' x 20' Carpet Padding | Black | | \$90.00 | \$112.50 | _____ |
| 10' x 20' Visqueen Plastic Cover | Black | | \$75.00 | \$93.75 | _____ |
| | | | | | |
| 10' x 30' Carpeting | Black | | \$255.00 | \$311.25 | _____ |
| 10' x 30' Carpet Padding | Black | | \$135.00 | \$168.75 | _____ |
| 10' x 30' Visqueen Plastic Cover | Black | | \$112.50 | \$140.63 | _____ |
| | | | | | |
| 10' x 40' Carpeting | Black | | \$340.00 | \$415.00 | _____ |
| 10' x 40' Carpet Padding | Black | | \$180.00 | \$225.00 | _____ |
| 10' x 40' Visqueen Plastic Cover | Black | | \$150.00 | \$187.00 | _____ |
| | | | | | |
| 10' x 50' Carpeting | Black | | \$425.00 | \$518.75 | _____ |
| 10' x 50' Carpet Padding | Black | | \$225.00 | \$281.25 | _____ |
| 10' x 50' Visqueen Plastic Cover | Black | | \$187.50 | \$234.38 | _____ |

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|-------------------------------------|-------|
| Sub-Total | _____ |
| Sales Tax (8.517%) | _____ |
| Fuel Surcharge (4% of Sub-Total) | _____ |
| TOTAL DUE | _____ |





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

ELECTRICAL SERVICES

Terms and Conditions:

- Advance Orders shall receive priority service.
- Exhibitors must check in at the Event 1 service desk before service can be turned on.
- Unauthorized use of electrical services will be terminated and exhibitors will be required to pay floor rate plus \$50.00 fine.
- Exhibitors are not permitted to share electrical service. All orders must be placed individually.
- An extension cord will be required to reach the electrical drop up to 50 ft from your booth. Extension cords can be rented from Event 1 (see following page).
- The Electrical Supervisor is obligated to refuse connection when wiring is not in compliance with federal, state and local safety codes.
- All furnished materials and equipment remains the property of Event 1 or its assigned agent. All materials that are removed from the premise or damaged will be billed accordingly.
- Equipment problems must be reported immediately to the Service Desk.
- Claims will not be considered unless filed by the exhibitor prior to the close of the show.
- No credit will be issued for outlets installed but not used.
- Labor Rate will be billed according the date and time the service is provided.

If electrical extension cords need to be run under the carpet, please show on the diagram below where they need to be run. Please also indicate the booths on either side of your booth (Booth Numbers), amount of feet from the front, back, sides, etc. to where the cords need to be located.

Please indicate the size of the booth: _____

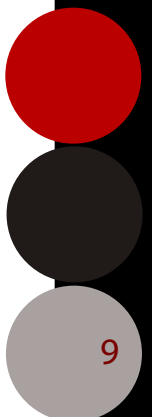
Is your booth an island booth: _____

If you have detailed electrical Layouts, they can be emailed to: Corbin@Event1inc.net.

Front of booth
(Aisle)



Back of Booth





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

ELECTRICAL SERVICES

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

All electrical orders requiring extension cords under the carpet and padding will be required to rent the extension cords from Event 1 Productions, Inc. There will be additional fees applied for all labor associated with laying the extension cords under the carpet.

All orders requiring outlets and extensions run below the carpet and padding will require a detailed layout to be provided before services can be provided. If the layout is not provided, all electrical services will be done onsite based on the time of arrival, all labor will be billed at the current date and time the services are provided. Please email electrical layouts to Corbin@event1inc.net.

| Item Description | Discount Rate | Standard Rate | Quantity | Total |
|--|---------------|---------------|----------|-------|
| 110 Volt - 500 Watts w/Outlet | \$89.00 | \$109.00 | ___ | _____ |
| 110 Volt - 1000 Watts w/Outlet | \$95.00 | \$115.00 | ___ | _____ |
| 110 Volt - 1500 Watts w/Outlet | \$101.00 | \$121.00 | ___ | _____ |
| 110 Volt - 2000 Watts w/Outlet | \$107.00 | \$127.00 | ___ | _____ |
| 208 Volt A.C. Single Phase 20 Amps | \$140.00 | \$170.00 | ___ | _____ |
| 208 Volt A.C. Single Phase 30 Amps | \$170.00 | \$200.00 | ___ | _____ |
| 208 Volt A.C. Single Phase 40 Amps | \$200.00 | \$230.00 | ___ | _____ |
| 208 Volt A.C. Single Phase 50 Amps | \$240.00 | \$280.00 | ___ | _____ |
| 208 Volt A.C. Three Phase 20 Amps | \$160.00 | \$200.00 | ___ | _____ |
| 208 Volt A.C. Three Phase 30 Amps | \$190.00 | \$230.00 | ___ | _____ |
| 208 Volt A.C. Three Phase 40 Amps | \$220.00 | \$260.00 | ___ | _____ |
| 208 Volt A.C. Three Phase 50 Amps | \$280.00 | \$320.00 | ___ | _____ |
| Power Strip | \$15.00 | \$18.75 | ___ | _____ |
| Extension Cord - 16 Guage (500-1000 Watts) | \$15.00 | \$22.50 | ___ | _____ |
| Extension Cord - 12 Guage (1500 Watts) | \$20.00 | \$25.00 | ___ | _____ |
| Extension Cord - 10 Guage (2000 Watts) | \$25.00 | \$30.00 | ___ | _____ |

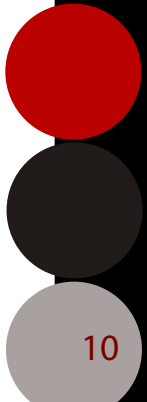
Please Note: All 208 Single & Three Phase orders must have equipment outfitted with fusible switches. Materials NOT included. For ALL electrical orders A CREDIT CARD MUST BE ON FILE.

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|------------------|-------|
| TOTAL DUE | _____ |
|------------------|-------|





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

INTERNET SERVICES

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

Internet Services: 25Mbps Access (Burstable to 100Mbps) | Fiber-Optics Based | Tier 1 Internet Access | Constant Connection

Terms & Conditions:

Advance orders will receive priority service. Credit will **not** be given for services installed but not used. Prices are based on current wage rates and are subject to change without notice. All equipment and materials provided by Event 1 shall remain the property of Event 1 or assigned agent. Equipment problems must be reported immediately to the Service Desk. Claims will not be considered unless filed by the exhibitor prior to the close of the show. Special placement, connections, and/or changes after the initial installation will require additional labor and material charges. Rates are subject to additional labor charges for orders requested in non-service areas. **All orders required to be placed under the carpet and padding will have additional labor rates applied.**

| Item Description | Discount Rate | DAILY Standard Rate | Quantity | Total |
|--|---------------|---------------------|----------|-------|
| Premium Wireless (SSID) | \$325.00 | \$455.00 | _____ | _____ |
| Hi-Speed Internet (Hard-Line w/Private IP) | \$325.00 | \$455.00 | _____ | _____ |
| 5.0 Mbps (w/Private IP) | \$520.00 | \$650.00 | _____ | _____ |
| 10.0 Mbps (w/Private IP) | \$1040.00 | \$1300.00 | _____ | _____ |
| 20.0 Mbps (w/Private IP) | \$1950.00 | \$2275.00 | _____ | _____ |
| Public IP Address Add-On | \$65.00 | \$130.00 | _____ | _____ |

- Basic Guest Wireless Service – wireless connectivity is provided free of charge at the Cox Business Center. This is a shared wireless service and is for checking email and light web surfing. Wireless signal is broadcast using 802.11g and 802.11n standards. This should never be used for anything critical to an event as it is not guaranteed.
- Premium Wireless Service (3Mb up/down) – Premium wireless service provides guaranteed bandwidth and private access to the internet. This service provides an SSID and security that is customized for each client.
- Hi-Speed Internet (3Mb up/down) – Wired Internet Access that is shared bandwidth with other users. Addresses are provided by DHCP – no public IP addresses are available with this service. Service is provided via CAT6 cabling. Additional internet drops are \$65.
- 5.0 Internet Access – This service provides 5.0 Mbps speed for uploading and downloading of information. Additional internet drops are \$65.
- 10.0 Internet Access - This service provides 10.0 Mbps speed for uploading and downloading of information. Additional internet drops are \$65.
- 20.0 Internet Access - This service provides 20.0 Mbps speed for uploading and downloading of information. Public IP's are available for an additional \$50. Additional internet drops are \$65.

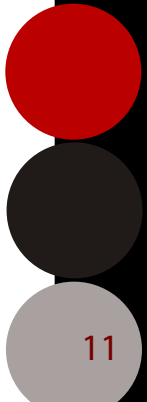
*Speeds higher than 20 Mbps are available for additional charges. All orders for speeds above 20Mbps must be ordered 21 days before your move-in and there are no additional IP addresses available.

*Wireless services higher than 3 Mbps are also available upon request. Multiple VLAN's will require separate connections.

If you have any questions or need a higher service that is not listed on this page, please contact the Cox Business Center IT Department at 918-894-4331.

| |
|---|
| Discount Deadline: Friday, Nov 4, 2016 by 4:30 PM (CST) |
| All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered. |
| Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices. |

| | |
|------------------|-------|
| TOTAL DUE | _____ |
|------------------|-------|





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

PROFESSIONAL CLEANING SERVICES

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

Event 1 Productions will vacuum the show floor once after the carpet is installed. Your exhibit area may, at times, need additional vacuuming after the show begins. Let us keep your booth looking sharp and clean.

Initial Vacuuming - Once before show opens:

| Service Description | Discount Rate | Standard Rate | Quantity | Total |
|-------------------------|---------------|---------------|----------|-------|
| 10' x 10' Exhibit Space | \$30.00 | \$37.50 | _____ | _____ |
| 10' x 20' Exhibit Space | \$60.00 | \$75.00 | _____ | _____ |
| 10' x 30' Exhibit Space | \$90.00 | \$112.50 | _____ | _____ |
| 10' x 40' Exhibit Space | \$120.00 | \$150.00 | _____ | _____ |

Pre-Show Exhibit Cleaning - Includes cleaning and dusting exhibit and furnishings once before show opens:

| Service Description | Discount Rate | Standard Rate | Quantity | Total |
|-------------------------|---------------|---------------|----------|-------|
| 10' x 10' Exhibit Space | \$40.00 | \$50.00 | _____ | _____ |
| 10' x 20' Exhibit Space | \$80.00 | \$100.00 | _____ | _____ |
| 10' x 30' Exhibit Space | \$120.00 | \$150.00 | _____ | _____ |
| 10' x 40' Exhibit Space | \$160.00 | \$200.00 | _____ | _____ |

Daily Vacuuming - Once each day of the show. Does **NOT** include the initial vacuuming:

| Service Description | DAILY Discount Rate | DAILY Standard Rate | # of Show Days | Total |
|-------------------------|---------------------|---------------------|----------------|-------|
| 10' x 10' Exhibit Space | \$25.00 | \$31.25 | _____ | _____ |
| 10' x 20' Exhibit Space | \$50.00 | \$62.50 | _____ | _____ |
| 10' x 30' Exhibit Space | \$75.00 | \$93.75 | _____ | _____ |
| 10' x 40' Exhibit Space | \$100.00 | \$125.00 | _____ | _____ |

Porter Services - Includes cleaning & dusting exhibit and furnishings, janitorial services, periodic removal of trash throughout show hours:

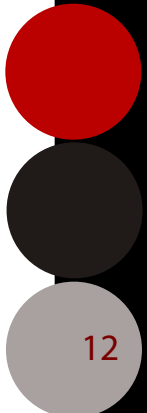
| Service Description | DAILY Discount Rate | DAILY Standard Rate | # of Show Days | Total |
|-------------------------|---------------------|---------------------|----------------|-------|
| 10' x 10' Exhibit Space | \$50.00 | \$62.50 | _____ | _____ |
| 10' x 20' Exhibit Space | \$75.00 | \$93.75 | _____ | _____ |
| 10' x 30' Exhibit Space | \$100.00 | \$125.00 | _____ | _____ |
| 10' x 40' Exhibit Space | \$125.00 | \$156.25 | _____ | _____ |

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|------------------|-------|
| TOTAL DUE | _____ |
|------------------|-------|





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

AUDIO / VISUAL SERVICES

PAYMENT INFORMATION

| | |
|--|-------------------------------|
| Show Name <u>Rt 66 Marathon - Health & Fitness Expo</u> | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |



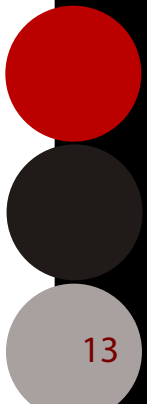
| Item Description | DAILY Discount Rate | DAILY Standard Rate | Quantity | Total |
|------------------------------------|---------------------|---------------------|----------|-------|
| 32" Flat Panel Display | \$175.00 | \$218.75 | ___ | _____ |
| 40" Flat Panel Display | \$250.00 | \$312.50 | ___ | _____ |
| 55" Flat Panel Display | \$400.00 | \$500.00 | ___ | _____ |
| 65" Flat Panel Display | \$650.00 | \$812.50 | ___ | _____ |
| Flat Panel Display Stand (Truss) | \$75.00 | \$93.75 | ___ | _____ |
| | | | | |
| DVD Player | \$40.00 | \$50.00 | ___ | _____ |
| Media Projector (3000 Lumens) | \$350.00 | \$437.50 | ___ | _____ |
| Media Projector (6500 Lumens) | \$500.00 | \$625.00 | ___ | _____ |
| 5' x 5' Tripod Screen | \$45.00 | \$56.25 | ___ | _____ |
| 9' x 12' Fast Fold Screen | \$200.00 | \$250.00 | ___ | _____ |
| 10.5' x 14' Fast Fold Screen | \$220.00 | \$275.00 | ___ | _____ |
| | | | | |
| 400 Watt Powered Speakers (Pair) | \$250.00 | \$81.25 | ___ | _____ |
| Speaker Tripod | \$20.00 | \$81.25 | ___ | _____ |
| Wired Microphone (Handheld) | \$20.00 | \$62.50 | ___ | _____ |
| Wired Microphone (Handheld or Lav) | \$110.00 | \$137.50 | ___ | _____ |
| 5-Input Mixer Board | \$40.00 | \$50.00 | ___ | _____ |
| 8-Input Mixer Board | \$50.00 | \$62.50 | ___ | _____ |

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|------------------|-------|
| TOTAL DUE | _____ |
|------------------|-------|





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

MATERIAL HANDLING & DRAYAGE SERVICES

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

| Material Handling & Drayage Services | Material Handling Rates per 100 lbs. | | | |
|---|--------------------------------------|---|--------------------------------------|-------------------------------------|
| <p>All materials will be delivered to the exhibit booth before vendor move-in. Properly labeled empty crates will be stored and returned to exhibit booth at the close of the show. Outbound freight will be delivered to the loading dock from your booth.</p> <p>Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth.</p> | Straight Time on In & Out | Straight Time and Overtime | Overtime 2-Way | Estimated Weight of Shipment |
| | ST: M-F: 8am - 5pm | ST: M-F 8am-5pm, OT: M-F 5pm-8am, All Day Sat-Sun | OT: M-F 5pm - 8am All Day Sat-Sun | _____ |
| | \$65.00 | \$75.00 | \$85.00 | 100 lbs minimum |

I will be shipping to:

The Advanced Receiving Warehouse * [Receiving Dates are: Oct 17 - Nov 14 by 4:30 PM (CST)]

Directly to Show Venue * [Receiving Dates are: Oct 16-17 from 9AM to 5PM]

* Please use the labels provided on the next page.

If you have any questions, concerns, would like to confirm delivery, or to set up pickup after the show call Scott Cutten @ 918-245-8006. Freight left at show site will be shipped back to exhibitor by Event 1 Productions through a standard parcel carrier within 10 business days and billed to exhibitor.

By signing below you authorize Event 1 Productions to handle any freight sent to the show from your company.

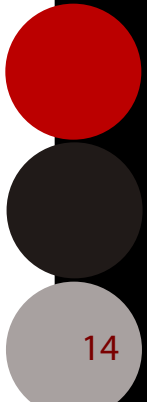
| | |
|--|--------------------------------|
| AUTHORIZED REPRESENTATIVE (SIGNATURE) _____ | |
| AUTHORIZED REPRESENTATIVE (PRINT PLEASE) _____ | DATE _____ |
| CONTACT (PLEASE PRINT) _____ | |
| MOBILE PHONE # _____ | OFFICE PHONE # _____ |

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|-------------------------------------|-------|
| Sub-Total | _____ |
| Fuel Surcharge (4% of Sub-Total) | _____ |
| TOTAL DUE | _____ |





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

FREIGHT / SHIPPING LABELS

Place exhibitor name & booth number on top line.

RT 66 MARATHON EXPO

C/O EVENT 1 PRODUCTIONS, INC.

EVENT 1 PRODUCTIONS

1601 S 129TH W AVE

SAND SPRINGS, OK 74063



Advanced Receiving



Place Exhibitor Name & Booth Number on Top Line.

RT 66 MARATHON EXPO

C/O EVENT 1 PRODUCTIONS, INC.

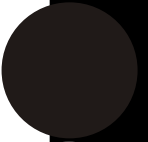
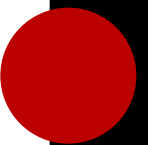
COX BUSINESS CENTER

100 CIVIC CENTER

TULSA, OK 74103



Direct Shipment





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

**MATERIAL HANDLING &
DRAYAGE SERVICES**

PAGE 1 OF 2

Event 1 Productions' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged as described below:

1. Event 1 Productions shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.
2. Event 1 Productions shall not be responsible for loss, theft, or disappearance of exhibitor's materials after they have been delivered to the exhibitor's booth.
3. Event 1 Productions shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for re-loading after the show. Bills of lading covering outgoing shipments which are furnished to Event 1 Productions by exhibitors, will be checked at time of actual pickup from booth and correction made where discrepancies occur.
4. Event 1 Productions shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
5. The consignment or delivery of a shipment to Event 1 Productions by an exhibitor, or by any shipper on behalf of any exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin.
6. Event 1 Productions shall exercise ordinary diligence and care in the receiving, handling and storage of all shipments. Event 1 Productions shall not be liable for loss or damage by fire, acts of God, or causes beyond its control. Event 1 Productions' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged. In any case, the liability of Event 1 Productions is limited to \$.30 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1,000 per shipment. This applies while these goods are in Event 1's warehouse, in vehicles for delivery, or at show site.
7. Claims for loss or damage which are not submitted to Event 1 Productions within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Event 1 Productions or its subcontractors more than one (1) year after the accrual of the cause of action therefore.
8. Shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills (i.e., one lot, 800 cu. ft., etc.), such as UPS or van lines will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Event 1 Productions for such shipments.
9. Empty container labels will be available at the service desk. Affixing the labels is the sole responsibility of the exhibitor or his/her representative. All previous labels should be removed or completely covered. Event 1 Productions assumes no responsibility for errors to the aforementioned procedure, removal of containers with old empty labels and without Event 1 Productions labels, improper information on empty labels, or valuables stored in containers with empty labels.
10. Exhibitors should arrange for outgoing shipments during the show or immediately after its close. Event 1 will assist in the preparation of bills of lading. Be sure that your material has been carefully crated or packed, and properly tagged or marked.



1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

MATERIAL HANDLING & DRAYAGE SERVICES

PAGE 2 OF 2

11. In order to expedite removal of materials, Event 1 Productions shall have authority, without further clearance from exhibitors, to change designated carriers.
12. Labor and services ordered on behalf of exhibitors by display builders or other parties must be so authorized in a letter from exhibitors.
13. Payment for all labor and services will be the responsibility of the exhibitor.
14. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers. The exhibitor agrees, in the event of a dispute with Event 1 Productions relative to any loss or damage to any of their materials or equipment that they will not withhold payment of any amount due to Event 1 Productions for Drayage or any other services provided by Event 1 Productions as an offset against the amount of the alleged loss or damage. Instead, they agree to pay Event 1 Productions at the close of the show for all such charges, and they further agree that any claim they may have against Event 1 Productions shall be pursued independently by them as a completely separate transaction to be resolved on its own merits.
15. Service charge of 1-1/2% per month on any unpaid balance will be made starting 30 days after date of invoice.
16. Where an exhibitor indicates choice of carrier for pickup it is the exhibitor's responsibility to arrange with such carrier for said pickup service. If the carrier does not pick up within the time limited for the removal of exhibitor's materials at the Exhibit Hall, we reserve the right to forward such material by the shipping method of our choice or to remove said material to our warehouse for disposition, at an additional charge to the exhibitor in accordance with prevailing rates for the service performed.
17. Material left behind without orders placed at the Drayage Service Desk may be classified as abandoned. The Drayage Contractor shall not be responsible for same. We are not responsible for any delay of rush shipments. We will expedite such rush shipments to the best of our ability, but will not assume any financial responsibility for shipments which do not arrive at their destination at a dated time.
18. EXHIBITORS ARE URGED TO CARRY ALL-RISK INSURANCE covering your materials against damage, loss and all other hazards from the time shipments are made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost. It is understood that Event 1 Productions is not an insurer, that insurance, if any, shall be obtained by the exhibitor and the amounts payable to Event 1 Productions hereunder are based on the value of the material handling services and the scope of Event 1 Productions liability as set forth above.



1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

SET UP & TEAR DOWN LABOR SERVICE RATES

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

Labor Rates (1 Hour Minimum on ALL Labor Service Orders)

| | Time | Days | Rate |
|----------------|------------------|-----------|----------|
| Straight Time: | 8:00am - 5:00pm | Mon -Fri | \$65 |
| Overtime: | 6:00am - 8:00am | Mon -Fri | \$97.50 |
| Overtime: | 5:00pm - 12:00am | Mon -Fri | \$97.50 |
| Overtime: | Entire Day(s) | Sat - Sun | \$97.50 |
| Double Time: | 12:00am - 6:00am | Everyday | \$130.00 |
| Double Time: | Entire Day(s) | Holidays | \$130.00 |

Booth Description

Type of Display Portable Booth Custom Booth Table Top Display Other

Please Indicate the Set Up & Tear Down options that best fit your needs:

Option #1: Set up and tear down with supervision by an exhibitor representative.

| | Date Needed | Time Needed | # of Persons | Hrs Per Person | Rate | Total Hrs | Total |
|------------------|-------------|-------------|--------------|----------------|-------|-----------|-------|
| Set Up Labor: | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Tear Down Labor: | _____ | _____ | _____ | _____ | _____ | _____ | _____ |

Option #2: Set up and tear down with supervision by Event 1 Productions:

| | # of Persons | Hrs per Person | Rate | Total Hrs | Supervision (25%) | Total |
|------------------|--------------|----------------|-------|-----------|-------------------|-------|
| Set Up Labor: | _____ | _____ | _____ | _____ | _____ | _____ |
| Tear Down Labor: | _____ | _____ | _____ | _____ | _____ | _____ |

NOTE:

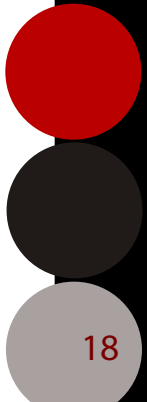
- Please include all necessary directions for displays, including pictures, renderings, etc.
- Exhibitors are responsible for checking with Event 1 Productions at the service desk to check labor out & in.
- Only 8:00am labor calls can be guaranteed during vendor move-in, but are subject to lift availability (if required).

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|------------------|-------|
| TOTAL DUE | _____ |
|------------------|-------|





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

NOTIFICATION OF INTENT TO USE NONOFFICIAL SERVICE CONTRACTORS

| | |
|--|-------------------------------|
| Show Name <u>Rt 66 Marathon - Health & Fitness Expo</u> | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

Exhibitors who plan to have an exhibit service firm (other than the official service contractor) unpack, erect, assemble, dismantle and pack displays/equipment must abide by the following:

1. Notify Event 1 Productions by the deadline date indicating the following:

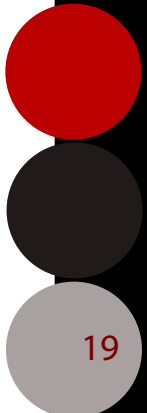
Name of Service Firm: _____
 Contact: _____ Cell # (in case of emergency): _____
 Address: _____
 City, State, Zip Code: _____ Phone #: _____
 Email: _____ Fax #: _____

2. Nonofficial contractors must submit proof of adequate insurance, in the form of an original policy rider listing Event 1 Productions as an additional insured, furnished by their broker to Event 1 Productions office no later than 30 days in advance of the first day of the show. This must include a copy of your worker's compensation insurance policy.
3. All booth personnel must be properly badged at show site.
4. Refer to the "Official Service Contractors and Exhibitor Appointed Contractors" guidelines for additional requirements.

If the exhibiting company fails to comply with any or all of the above, the nonofficial contractor will not be permitted to service your exhibit, and Event 1 Productions must be hired for installation and dismantle labor. The Nonofficial Contractor will be able to provide supervision only.

AUTHORIZED SIGNATURE: _____ DATE: _____

Must be received by: Friday, Nov 4, 2016 @ 4:30 (CST)





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

OFFICIAL SERVICE CONTRACTORS & EXHIBITOR APPOINTED CONTRACTORS

Show management, acting on behalf of all exhibitors and in the best interest of the exposition, has appointed official service contractors to perform and provide necessary services and equipment.

Official Service Contractors are appointed to:

- Ensure the orderly and efficient installation and removal of the overall exposition,
- Assure the distribution of labor to all exhibitors according to the need,
- Provide sufficient labor to satisfy the requirements of exhibitors, and for the exposition itself,
- See that the proper type and limits of insurance are in force, and
- Avoid any conflict with local union and/or exhibit hall regulations and requirements.

The Official Service Contractors will provide all usual trade show services, including labor. Exceptions are:

- Supervision may be provided by the exhibitor.
- The exhibitor may appoint an exhibit installation contractor or display builder.

Exhibitors may employ the service of independent contractors to install and dismantle their display, providing the exhibitor and the installation and dismantling contractor comply with the following requirements:

- The exhibitor must notify show management in writing and Event 1 Productions of the intention to utilize an independent contractor no later than 30 days prior to the first move-in day, furnishing the name, address and telephone number of the firm.
- The exhibitor shall provide evidence that the exhibitor appointed contractor has a proper certificate of insurance with a minimum of \$1,000,000 liability coverage, including property damage and workers' compensation naming Event 1 Productions as additional insured, to show management and Event 1 Productions at least 30 days before the show opening.
- The exhibitor agrees that they are ultimately responsible for all services in connection with their exhibit, including freight, drayage, rentals and labor.
- The exhibitor appointed contractor must have all business licenses, permits and workers' compensation insurance required by the state and city governments and the convention facility management prior to commencing work, and shall provide show management with evidence of compliance.
- The exhibitor appointed contractor will share with Event 1 Productions all reasonable costs related to its operation, including overtime to pay for stewards, restoration of exhibit space to its initial condition, etc.
- The exhibitor appointed contractor must furnish show management and Event 1 Productions with the names of all on-site employees who will be working on the exposition floor and see that they have and wear at all times necessary identification badges as determined by show management.
- The exhibitor appointed contractor shall be prepared to show evidence that it has a valid authorization from the exhibitor for services. The exhibitor appointed contractor may not solicit business on the exhibit floor.
- The exhibitor appointed contractor must confine its operations to the exhibit area of its clients. No service desks, storage areas or other work facilities will be located anywhere in the building. The show aisles and public spaces are not a part of the exhibitor's booth space.
- The exhibitor appointed contractor shall provide, if requested, evidence to Event 1 Productions that it possesses applicable and current labor contracts and must comply with all labor agreements and practices. The exhibitor appointed contractor must not commit or allow to be committed by persons in its employment any acts that could lead to work stoppages, strikes or labor problems.
- The exposition floor, aisles, loading docks, service and storage areas will be under the control of the official service contractor, Event 1 Productions. The exhibitor appointed contractor must coordinate all of its activities with Event 1 Productions.
- For services such as electrical, plumbing, telephone, cleaning and drayage, no contractor other than the official service contractor will be approved. This regulation is necessary because of licensing, insurance, and work done on equipment and facilities owned by parties other than the exhibitor. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.



1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

SIGN HANGING LABOR SERVICE RATES

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

NOTE: The VENUE has limitations on where ceiling hanging structures can be anchored. Please contact Scott Cutten (918.245.8006, scutten@event1inc.net) before submitting this page to ensure your sign/structure is eligible based on your booth location.

Sign Hanging Labor Rates

(1 hr and 2 Laborers minimum on ALL sign hanging labor service orders)

| | Time | Days | Discount Rate | Standard Rate |
|----------------|------------------|-----------|---------------|---------------|
| Straight Time: | 8:00am - 5:00pm | Mon -Fri | \$120.00 | \$150.00 |
| Overtime: | 6:00am - 8:00am | Mon -Fri | \$180.00 | \$225.00 |
| Overtime: | 5:00pm - 12:00am | Mon -Fri | \$180.00 | \$225.00 |
| Overtime: | Entire Day(s) | Sat - Sun | \$180.00 | \$225.00 |
| Double Time: | 12:00am - 6:00am | Everyday | \$240.00 | \$300.00 |
| Double Time: | Entire Day(s) | Holidays | \$240.00 | \$300.00 |

| | Date Needed | Time Needed | # of Persons | Hrs Per Person | Rate | Total Hrs | Total |
|------------------|-------------|-------------|--------------|----------------|-------|-----------|-------|
| Set Up Labor: | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Tear Down Labor: | _____ | _____ | _____ | _____ | _____ | _____ | _____ |

NOTE:

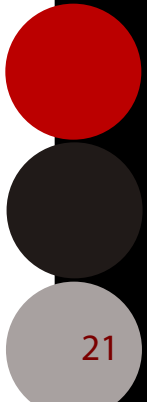
- Hanging materials and rigging gear MUST be provided by the exhibitor.
- Please include all necessary directions for the signs, including picture and renderings.
- Exhibitors are responsible for checking in with Event 1 Productions at the service desk to check labor out and in.
- Only 8:00am Labor calls can be guaranteed during vendor move-in, but are subject to lift availability.

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|-------------------------------------|-------|
| Sub-Total | _____ |
| Fuel Surcharge (4% of Sub-Total) | _____ |
| TOTAL DUE | _____ |





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

FORKLIFT SERVICES

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

Forklift Service Rates

(1 Hour Minimum on ALL Forklift Service Orders)

| | Time | Days | Rate |
|----------------|------------------|-------------|-------------|
| Straight Time: | 8:00am - 5:00pm | Mon -Fri | \$90.00 |
| Overtime: | 6:00am - 8:00am | Mon -Fri | \$125.00 |
| Overtime: | 5:00pm - 12:00am | Mon -Fri | \$125.00 |
| Overtime: | Entire Day(s) | Sat - Sun | \$125.00 |
| Double Time: | 12:00am - 6:00am | Everyday | \$180.00 |
| Double Time: | Entire Day(s) | Holidays | \$180.00 |

Forklift Service Options:

| | Date Needed | Time Needed | Hours | Rate | Total |
|-----------------------------|--------------------|--------------------|--------------|-------------|--------------|
| Set Up Forklift Service: | _____ | _____ | _____ | _____ | _____ |
| Tear Down Forklift Service: | _____ | _____ | _____ | _____ | _____ |

NOTE:

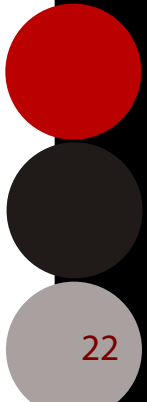
- Exhibitors are responsible for checking with Event 1 Productions at the service desk for Forklift Services in and out.
- Only 8:00am Forklift Service calls can be guaranteed during vendor move-in.

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|------------------|-------|
| TOTAL DUE | _____ |
|------------------|-------|





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

EXHIBIT BANNERS, SIGNAGE & GRAPHICS

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

Digital Banners:

All banners and signs are produced digitally and printed on high quality vinyl material. Banners and signs can be displayed vertically or horizontally using grommets or displayed on high quality, freestanding alluminum flex stands.

| Item Description | Standard Price | + Grommets | Quantity |
|------------------|----------------|------------|----------|
| 6' X 2' Banner | \$96.00 | \$10.00 | _____ |
| 7' x 2' Banner | \$112.00 | \$10.00 | _____ |
| 8' x 2' Banner | \$128.00 | \$10.00 | _____ |
| 8' x 3' Banner | \$192.00 | \$10.00 | _____ |
| 9' x 3' Banner | \$216.00 | \$10.00 | _____ |
| 9' x 3.5' Banner | \$252.00 | \$10.00 | _____ |

Size Examples



Total

| |
|-------|
| _____ |
| _____ |
| _____ |
| _____ |
| _____ |
| _____ |

Custom Sizes and Designs:

In the print shop at Event 1 Productions we are able to produce a WIDE variety of high quality banners and signs to meet your specific show needs. Let us know what you are wanting/needng and we will deliver the eye-catching signage that will bring more people to your booth.



Twin Base Flex Display Stand



Cross Base Flex Display Stand

Artwork for Banner(s) and Sign(s):

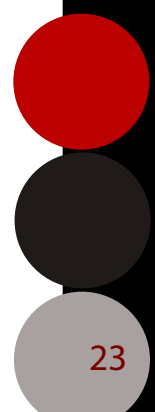
We will provide our own artwork.
 Please create custom artwork for us.

Event 1 Productions, Inc. can create custom artwork from source materials for \$80.00 per hour of design time. Please refer to artwork Submission Guidelines.

| | |
|----------------------------------|-------|
| Sub-Total | _____ |
| Sales Tax (8.517%) | _____ |
| Fuel Surcharge (4% of Sub-Total) | _____ |
| TOTAL DUE | _____ |

For all your signage / banner needs please contact:

Lee Martin | lee.martin@event1inc.net | 918.245.8006
 Print Shop Manager, Graphic Designer





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

www.event1inc.net

ARTWORK SUBMISSION GUIDELINES

ARTWORK DEADLINE

Any artwork submitted less than a week before the show date will be subject to a 1 hour minimum of Rush Design Time at \$120.00 per hour.

ACCEPTABLE FILE FORMATS

VECTOR format is preferred as it can be resized without losing image quality. Preferred files are Adobe Photoshop (.psd), Adobe Illustrator (.ai), Postscript Files (.eps), High Resolution Adobe PDF (.pdf), and High Resolution TIFF (.tif).

JPEG, GIF, and PNG Picture Files are acceptable, but should be scaled to final output size at a minimum of 150dpi. Lower resolutions will result in reduced image quality.

HOW TO SEND YOUR ARTWORK

Email all artwork to lee.martin@event1inc.net and indicate Exhibitor Name, Show Name, and dimensions of banner or sign.

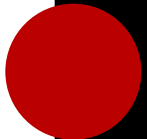
If your file is too large to email you can upload it on our Event 1 home page (www.Event1inc.net). Click on the link at the bottom right labeled "Upload Files" and follow the directions. Place attention to Lee Martin and indicate Exhibitor Name, Show Name, and dimensions of banner or sign.

CUSTOM DESIGNED ARTWORK

If you have a logo or theme, but need a "look" or "brand" for your show we can create that for you. Just share your ideas, any artwork you already have, and the message you wish to communicate and we can give you some great options for your show.

Please indicate any special instructions or layout preferences in the box below.

**HAVE ANY MORE QUESTIONS ABOUT BANNERS AND SIGNS? NEED HELP UPLOADING FILES?
NEED ADVICE ON HOW TO MAKE THE "LOOK" OF YOUR SHOW ENGAGING TO YOUR TARGET?**
Contact Event 1 and Let Us Help... 918.245.8006 | lee.martin@event1inc.net





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007

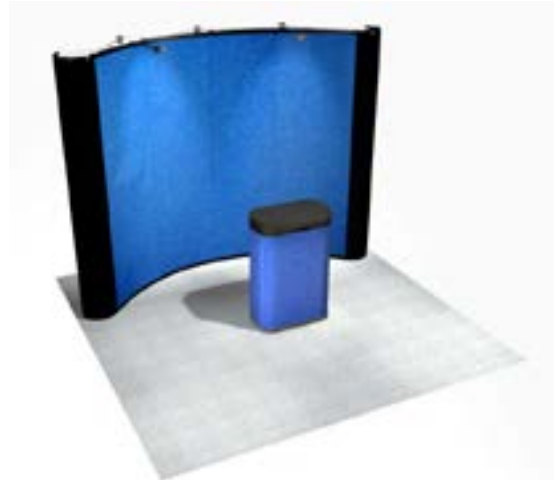
www.event1inc.net

EXHIBIT DISPLAYS FOR RENT

60" x 60" Table Top Display



10' Fabric Pop Up Display
w/ Counter



10' x 10' Truss System
(other sizes & styles available)

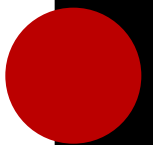


8' Fabric Panel Display w/
Alcove Counter & Optional
Backlit Header

20' Fabric Pop Up Display w/ Counters



Other styles available.
Payment information on following page.





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

EXHIBIT DISPLAYS FOR RENT

PAYMENT INFORMATION

| | |
|---|-------------------------------|
| Show Name Rt 66 Marathon - Health & Fitness Expo | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

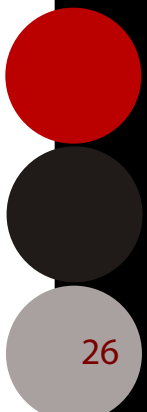
| Item Description | Rate | Quantity | Total |
|--|--|----------|-------|
| 60" x 60" Table Top Display Black Fabric Panels  | \$250.00 | _____ | _____ |
| 10' Fabric Pop Up Display w/ Counter Black Fabric Panels  | \$450.00 | _____ | _____ |
| 10' x 10' Truss System (Other sizes and styles avail)  | \$375.00 | _____ | _____ |
| 8' Fabric Panel Display w/ Alcove Counter & Optional Backlit Header Blue Fabric  | \$600.00 w/Backlit Counter +\$75.00 | _____ | _____ |
| 20' Fabric Pop Up Display w/ Counters Black Fabric Panels  | \$750.00 | _____ | _____ |

Discount Deadline: **Friday, Nov 4, 2016 by 4:30 PM (CST)**

All payment must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

| | |
|----------------------------------|-------|
| Sub-Total | _____ |
| Sales Tax (8.517%) | _____ |
| Fuel Surcharge (4% of Sub-Total) | _____ |
| TOTAL DUE | _____ |





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

WE HAVE WHAT YOU NEED

MAKE THE MOST OF YOUR EXHIBIT SPACE!

Event 1 has all the items that can make your company

*** STAND OUT ***

from the crowd at this year's show!

Check out our new **ONLINE STORE** of with over **1,000** exhibit display products!

store.event1inc.net



Retractable Banner Stands | Table Throws

Ceiling Hanging Signs | Literature Racks

Table Top Displays | Pop Up Displays

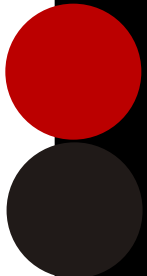
Feather & Teardrop Flags | Light Boxes

Modular Displays | Panel Displays

Showcases | Display Accessories

Outdoor Signs | iPad Display Stands

and much, MUCH more...





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007

www.event1inc.net

PAYMENT TERMS & POLICIES

| | |
|--|-------------------------------|
| Show Name <u>Rt 66 Marathon - Health & Fitness Expo</u> | Booth # _____ |
| Company _____ | Contact Person _____ |
| Address _____ | City, State, Zip _____ |
| Telephone _____ | Email Address _____ |

| Products/Services Ordered | Prices | |
|---|-------------------|----------|
| Authorized Representative Signature _____ | Sub-Total: | \$ _____ |
| | Taxes (8.517%): | \$ _____ |
| | Total Surcharges: | \$ _____ |
| | TOTAL: | \$ _____ |

PAYMENT TERMS & POLICIES

All exhibitor orders are due in advance of the scheduled exhibitor move-in date. Orders received in full (including applicable sales taxes) before or on the discount deadline date will receive the discount price rate. Event 1 Productions will accept Personal and Company Checks, VISA, MasterCard and American Express. If ordering with a Purchase Order (PO#), please call Event 1 Productions to arrange payment schedule. If Event 1 Productions receives a Purchase Order without directly communicating with the exhibitor/company, the discount price will not apply.

All orders received after the discount deadline date and time (CST) will receive standard pricing. All payments are due in advance. Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. All orders received on show site will be priced at the standard rates. All on-site orders must make payment at the time of the order and before the service is rendered. At the close of the show, all exhibitor orders must be paid in full. All unpaid balances at the end of the show will be charged a \$75.00 re-processing fee.

All credit cards that are denied will have an additional \$75.00 re-processing fee (\$150.00 if not handled before the close of the show, and if the order was placed on show site).

| METHOD OF PAYMENT | | |
|---|-----------------------------------|----------------------|
| Company Check | Credit Card | Other: _____ |
| Authorized Representative Signature _____ | Print Name Please _____ | Date _____ |

| CREDIT CARD AUTHORIZATION / COMPANY INFORMATION | | | | | |
|---|-------------------------------|-------------------------------------|---|-----------------------------------|--------------------------------------|
| Type of Card: | <input type="checkbox"/> VISA | <input type="checkbox"/> MasterCard | <input type="checkbox"/> American Express | <input type="checkbox"/> Discover | Total Amount Charged \$ _____ |
| Card Number _____ | | | Expiration Date _____ | | |
| Card Member Name (Please Print) _____ | | | Signature _____ | | |
| Card Member Address _____ | | | | | |
| City, State, Zip Code _____ | | | Telephone Number _____ | | |
| Send Receipt To: _____ | | | At: email, address, fax # _____ | | |

***Thank you for your business.
 Please let us know if there is anything more we
 can do to make your event a success.
 We look forward to working with you again!***

The Event 1 Team

| | |
|--------------------|-------|
| Sub-Total | _____ |
| Sales Tax (8.517%) | _____ |
| Total Surcharges | _____ |
| TOTAL DUE | _____ |

